Design Locate Request FAQ’s

• **What is a design locate request?**
  According to the definition in the law, a “Design locate request” means a notification made to a protection notification center in preparation for bidding, preconstruction engineering, or other advance planning efforts. *A design locate request may not be used for excavation purposes.*

• **When will this go into effect?**
  Kentucky 811 will begin processing design locates by phone and over the web on July 13, 2013. As with other dig requests, these requests will only be sent to our member utilities. The requestor will be responsible to notify any non-members directly.

• **What information is collected on this type of request?**
  - The requestor’s contact information (phone number, company name, contact name, mailing address, email address, fax number, and site contact information).
  - The location of the proposed area of design (county, city, address or street, nearest intersecting street, description of area on property).
  - The 2,000 feet limit does not apply since this is an information request and not an excavation request. The only limitation on the design ticket will be one county per request.
  - If the location crosses the county line, please submit a separate request for each county.

• **What happens once a Design Locate Request is created?**
  - The request will be sent to the Member Utilities in the area of the address/location submitted.
  - Members are required to respond to the design locate request within ten (10) business days after receiving notification from an excavator.
  - Upon receiving a design locate request, an operator shall provide to the person making the request the best available description of all utility facilities within the area of the proposed excavation. This includes but is not limited to prints, maps, drawings, and other facility records of existing and proposed utility facilities.

• **How can I submit a Design Locate request?**
  - Contact the Kentucky 811 Call Center by dialing 811 or 1-800-752-6007.
  - Contact Nikki Pharris at npharris@kentucky811.org to receive a login and training to submit via the web.